



**FORWARD PLAN OF KEY DECISIONS
for
Scrutiny Board Housing and Regeneration**

1 June 2012 – 30 September 2012

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
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What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during the period 1 June 2012 – 30 September 2012. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

A Key decision, as defined in the Council's Constitution is an executive decision which is likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising 2 or more wards

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to

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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 June 2012 to 30 September 2012

<p>Asbestos Removal Contract To agree the service provision for Asbestos removal within Aire Valley homes and West North West homes from 1st July 2012.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>Previously undertaken: The in house contractor, Property Maintenance has been consulted on the proposal for service provision post June 2012.</p>	<p>Internal SLA</p>	<p>Simeon Perry simeon.perry@leeds.gov.uk</p>
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<p>Request to invoke Contract Procedure Rule 25.6 to vary the framework contract for the supply and management of Temporary Accommodation services</p> <p>This report requests approval to increase the minimum number of properties for which each provider on the Temporary Accommodation framework contract is guaranteed payment. This will alter the minimum contractual commitment from £353,320 per annum to £706,640 per annum but is not expected to result in any additional expenditure.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>This decision requests approval to vary the minimum guarantee of properties for an existing service. The variation will increase the minimum stated within the contract but will not have any affect clients accommodated within the service.</p>	<p>n/a</p>	<p>luke.myers@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Recommendations and outcomes arising from the Strategic Sector Review for the future provision of housing related support services for Young People. Authorisation from the Director of Environment and Neighbourhoods to implement the recommendations and outcomes of the Strategic Sector Review for the future provision housing related support services for Young People.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>n/a</p>	<p>Report to be presented to the Commissioning Body and the Director</p>	<p>neil.evans@leeds.gov.uk</p>
<p>Leeds Tenants Federation Approval of Annual Grant to Leeds Tenants Federation</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>Development of the grant agreement is in partnership with Leeds Tenants Federation. Leeds Tenants Federation will develop their service plan.</p>	<p>Grant Agreement and LTF Service Plan</p>	<p>simeon.perry@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Solar PV Scheme To appoint a provider to install Solar PV Systems on Council Houses, on a cost0neutral, or better, basis.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>Proposed consultation with Executive Member for Environmental Services, relevant Ward Members and affected tenants</p>	<p>Delegated Decision Report</p>	<p>Phillip.charlton@leeds.gov.uk</p>
<p>Request for approval to vary the existing Supporting People Service Contract with Care & Repair (Leeds) for their Home Improvement Agency Services Approval to vary the existing Supporting People Service Contract with Care & Repair (Leeds) by increasing the value of the contract by a cost of £167,000 from 1.4.12 to 31.3.13 to provide enhanced Home Improvement Agency Services.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>Quality assessment has been undertaken that involved detailed consultation with staff, clients and key stakeholders.</p>	<p>Report to be presented to the Delegated Decision Panel prior to decision being taken</p>	<p>nahim.mahmood-khan@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance</p>	<p>Chief Planning Officer</p>	<p>1/6/12</p>	<p>Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and Other bodies</p>	<p>Report and Morley Conservation Area Appraisal and Management Plan</p>	<p>phil.ward@leeds.gov.uk</p>
<p>Total Heat - Extension of current framework contract until 31st March 2014 This Framework contract enables ALMOs and BITMO to procure the installation of gas and eclectic heating systems. This assists the authority maintain its homes as well as maintain the Decent Homes Standard in Leeds.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/6/12</p>	<p>Previously undertaken: ALMOs/ BITMO have requested that this Framework contract is extended.</p>	<p>The report only</p>	<p>Simeon Perry simeon.perry@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Introduction of the Housing Benefit size criteria in the social rented sector and review of the Council's under occupation incentive scheme</p> <p>Executive Board decision to temporarily suspend the council's under occupation incentive scheme</p>	<p>Executive Board (Portfolio: Neighbourhoods Housing and Regeneration)</p>	<p>20/6/12</p>	<p>Formal consultation has not been undertaken, but the question of whether to suspend the scheme has been discussed with the council and ALMO officers, including at the Welfare Reform Operational Group in light of the introduction of the SSSC. The council is due to write to affected tenants shortly, so a decision needs to be made urgently. Previous consultation with tenants who have moved under the scheme indicates the financial payment was not the primary motivating factor.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Kath Bramall kath.bramall@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Tenancy Strategy Executive Board decision to approve consultation with partners on a draft Tenancy Strategy for Leeds.	Executive Board (Portfolio: Neighbourhoods, Housing and Regeneration)	20/6/12	The report seeks approval to commence formal consultation on the draft Tenancy Strategy	The report will be issued to the decision maker with the agenda for the meeting	kathryn.bramall@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Neighbourhood Planning - Governance arrangements</p> <ol style="list-style-type: none"> 1. Note that the Neighbourhood Regulations came into force on 6th April which will have implications for the Council. 2. Approve the draft guidance and protocol for developing Neighbourhood Plans in Leeds attached as Appendix 1 to go to Executive Board. 3. Approve the mechanism to authorise and designate Neighbourhood Plans and Neighbourhood Forums. 	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>20/6/12</p>	<p>Consultation is an integral part of the Neighbourhood Planning process as set out in regulations.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>ian.mackay@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Transfer of cleared sites in Cross Green to Chevin Housing Association Proposal to transfer cleared sites in Cross Green to Chevin Housing Association at nil cost to facilitate the development of new affordable homes.</p>	<p>Executive Board (Portfolio: Neighbourhoods, Housing and Regeneration)</p>	<p>20/6/12</p>	<p>Consultation regarding the proposed development has been ongoing since Chevin Housing Association were chosen as the development partner in March 2009</p> <p>Who With?: Ward Members and Local Residents Group.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>james.kilroy@leeds.gov.uk</p>

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<p>Holt Park District Centre</p> <p>1) Approval to the Draft Informal Planning Statement as a guide to future development proposals for this site.</p> <p>2) Approval to commence public consultation on the draft Informal Planning Statement</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Executive Member for Development and the Economy and Ward Members</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>ben.middleton@leeds.gov.uk</p>
<p>Land Proposals for Eastgate Development</p> <p>To move forward with land assembly proposals for the Eastgate Development</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Leader and Executive Member for Development and the Economy</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>rowena.hall@leeds.gov.uk</p>

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Resources and Corporate Functions	Councillor Keith Wakefield
Development and the Economy	Councillor Richard Lewis
Environmental Services	Councillor Mark Dobson
Neighbourhoods Housing and Regeneration	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Morley Borough Indep	Councillor Robert Finnigan

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Budget	Council	February 2013	Via Executive Board, Scrutiny Board (Resources and Council Services), relevant stakeholders	Report to be issued to the decision maker with the agenda for the meeting covering the following reports a) Revenue Budget b) Council Tax c) Capital Programme d) Treasury Management	Director of Resources
Vision for Leeds	Council	To be confirmed	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Planning, Policy and Improvement)
Children & Young People's Plan (includes Children and Families City Priority Plan and Youth Justice Plan)	Council	July 2013	Via Executive Board, Scrutiny Board (Children and Families), Leeds Initiative Board, Children's Trust Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Council Business Plan	Council	July 2013	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Development Plan documents	Council		Via Executive Board, Scrutiny Board (Regeneration)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Plans and alterations which together comprise the Development plan	Council		Via Executive Board, Scrutiny Board (Regeneration)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Licensing Authority Policy Statement (Gambling Policy)	Council	November 2012	Via Executive Board, Scrutiny Board (Resources and Council Services), Licensing Committee, stakeholders, general public, Ward Members, current licensees	Report to be issued to the decision maker with the agenda for the meeting, including the new policy, consultation report and relevant sections from the Gambling Act 2005.	Director of Resources
Insertion of Large Casino Section	Council	18 th January 2012			
Health and Wellbeing City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Health & Wellbeing and Adult Social Care), Leeds Initiative Board, Health and Wellbeing Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Care

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Safer and Stronger Communities Plan (includes Safer and Stronger Communities City Priority Plan)	Council	July 2013	Via Executive Board, Scrutiny Board (Safer and Stronger Communities), Leeds Initiative Board, Safer and Stronger Communities Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Sustainable Economy and Culture City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Sustainable Economy and Culture), Leeds Initiative Board, sustainable Economy and Culture Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Housing and Regeneration City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Regeneration), Leeds Initiative Board, Housing and Regeneration Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Local Flood Risk Management Strategy	Council		Via Executive Board, Scrutiny Board (Sustainable Economy and Culture)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.